

**ABERGELDIE HOUSE**  
548 Portrush Road, Glen Osmond, SA 5064  
**Email:** [info@abergeldiehouse.com](mailto:info@abergeldiehouse.com)  
**Ph:** (08) 8379 7887 - **Fax:** (08) 8388 3838

**RESERVATION FORM**  
**DRAGON ROOM**

*Please print*

Name .....

Postal Address .....

Suburb ..... Post code .....

Phone No ..... Mobile .....

E-mail Address .....

Do you have a current Public Liability Insurance? Yes ..... No .....

Photocopy of Policy attached Yes/No

Policy number ..... Policy Expiry Date .....

DAY \_\_\_\_\_ DATE \_\_\_\_\_ TIME FROM \_\_\_\_\_ TO \_\_\_\_\_ AM/PM

Room Hire \$ .....

Key required \$50.00 Signature ..... Refunded .....

TV and VCR/DVD \$25.00 .....

Overhead projector \$25.00 .....

White board with pens \$15.00 .....

Signature ..... Date .....

**PRICE:**

\$27.50 per Hour

\$110 maximum per Day or Evening

(Prices include GST)

**Note:**

DAY session is from 9.00am to 5.30pm

EVENING session is from 6.00pm to 11.00pm

**Conditions**

- Individuals or organizations wishing to hire these premises must provide written proof that they are covered by Public Liability Insurance.
- Bookings will only be accepted in writing on our Reservation Form.
- All bookings must be confirmed in writing with insurance details and deposit of one third of the booking fee within 7 days or booking will lapse.
- On leaving the premises please ensure all chairs, tables etc. are replaced as you found them and that all windows and doors are locked, and the security code entered.
- **CANDLES MUST NOT BE BURNED ON THESE PREMISES**
- No smoking or alcohol is permitted any where in the building or courtyard. Smoking is only permitted in the car park.
- Please be aware that other people could be using the building and we ask you to keep the noise level to a minimum

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Office Use Only. Date booking received .....

Deposit Paid \$ ..... Date .....

Signed .....